

ASSISTANT LANGUAGE TEACHERS ('ALTs') FOR INTERAC IN JAPAN

**HAVE A VERY REWARDING AND
POTENTIALLY LONG-TERM ENGLISH
LANGUAGE TEACHING AND
RICH CULTURAL EXPERIENCE WITH
INTERAC - JAPAN'S LEADING ENGLISH
LANGUAGE TRAINING PROVIDER**

**FOR MANY YEARS CHESHAM HAS BEEN
SUCCESSFULLY RECRUITING ALTs FOR
INTERAC TO TEACH IN JAPAN'S PUBLIC-
SCHOOL SYSTEM**

**RECRUITMENT FOR MARCH 2027 IS NOW
CLOSED**

**WE ARE NOW RECRUITING ALTs TO
DEPART IN MARCH 2028, FOR THE 2028
ACADEMIC SCHOOL YEAR**

INTERAC, a Japanese company founded in 1972, is Japan's largest private provider of professional foreign teachers to the Japanese government through its ALT program. The company is committed to providing excellence in the fields of school, business, language and cross-cultural training. With a proven ability to attract talented people from around the world, Interac constantly strives to enhance its position as Japan's foremost language and management training organization. Interac's highly motivated and qualified teachers serve thousands of schools and boards of education throughout every region of Japan.

CHESHAM RECRUITMENT INC., a long-established, reputable and sought-after DMW-licensed recruitment agency, is very proud to be Interac's exclusive recruitment agency in the Philippines. We were instrumental, with our colleagues in Interac, in opening up this fantastic opportunity for Philippine English language teachers many years ago.

We have already placed a very large number of first-rate Chesham ALTs in Japan and Interac has been very pleased with the high level of professionalism and competence which they have demonstrated. To date, all Chesham ALTs who have successfully completed an initial employment contract and who wished to stay on, have been offered subsequent employment contracts.

**FOR YOUR APPLICATION TO BE ACTED UPON BY
CHESHAM, YOU MUST MEET THE FOLLOWING FOUR
MANDATORY REQUIREMENTS:**

**YOU SHOULD IDEALLY POSSESS THE REQUIRED
PRIMARY EDUCATIONAL DIPLOMA, CLEARLY
OUTLINED LATER IN THIS ADVERTISEMENT, BUT AN
EXCEPTION TO THIS REQUIREMENT WILL BE
CONSIDERED FOR THOSE WITH CURRENT AND
EXTENSIVE ENGLISH LANGUAGE TEACHING
EXPERIENCE**

**YOU MUST BE CURRENTLY WORKING IN AN ENGLISH
LANGUAGE TEACHING POSITION, IN A CLASSROOM,
ONLINE, ‘ONE-ON-ONE’ OR TUTORIAL SETTING**

**YOU MUST POSSESS A PHILIPPINE NON-
PROFESSIONAL DRIVER’S LICENSE, OR HIGHER,
AUTHORIZING THE DRIVING OF A CAR**

**YOU MUST HAVE NO BODY TATTOOS WHICH ARE
VISIBLE, INCLUDING WHILE WEARING SHORTS AND
AND A TOP AND NO PIERCINGS, OTHER THAN FOR
ONE SET OF FEMALE EARRINGS (THE SPECIFICS OF
THE TATTOO POLICY ARE DETAILED LATER IN THIS
ADVERTISEMENT)**

A NOTE ON ENGLISH LANGUAGE TEACHING EXPERIENCE:

If you are not currently teaching English, but have been an English language teacher previously, you will need to acquire some kind of English language teaching position. **As soon as you confirm that you have acquired that new English language teaching position, you will have met our English language teaching requirement.**

If all your previous teaching experience has been in special education, kindergarten or pre-school, you will need to acquire an English language teaching position involving general learners, for example those of high school age or business learners **and you will need to have been in that position for a minimum of three months to meet our English language teaching requirement.**

A full-time or part-time online position (office-based or home-based, freelance, employed or contractual), teaching English to Japanese students would be ideal, as this will give you exposure to the Japanese culture and language, as well as exposing you to the approach of Japanese learners. A similar position teaching other foreign nationals is also acceptable.

A current English language tutoring position is also acceptable, but you must be teaching aspects of the English language, not just tutoring other subjects using English as the medium of instruction. You should also be teaching at least 6 students per week, for a total minimum of 15 hours per week.

Please note that all ALT applicants must possess the ability and confidence to teach English to Japanese High School students, including teaching grammar at that level. However, this does **not mean** that you must have had previous experience teaching English in a High School.

You will need to remain in an English language teaching position up to the time of your planned departure to Japan.

BEFORE YOUR EVENTUAL DEPARTURE TO JAPAN YOU MUST POSSESS THE TWO FOLLOWING MANDATORY COMPETENCIES:

THE ABILITY TO TEACH ENGLISH WITH A SUSTAINED NEUTRALIZED ACCENT

THE ABILITY TO DRIVE A CAR SAFELY AND CONFIDENTLY, UNACCOMPANIED, IN CITY TRAFFIC AND ON HIGHWAYS

SALARY AND BENEFITS:

THE COMPENSATION AND BENEFITS PACKAGE ON OFFER IS THE PRECISELY SAME AS THAT OFFERED TO A NATIVE ENGLISH-SPEAKING LANGUAGE TEACHER RECRUITED FROM THE WEST. THE BASIC MONTHLY SALARY IS ¥215,000, BUT THIS CAN BE SIGNIFICANTLY HIGHER, DEPENDING ON THE ASSIGNED LOCATION.

THE FULL COMPENSATION AND BENEFITS PACKAGE AND THE POTENTIAL OF ACQUIRING AN ADDITIONAL EMPLOYMENT OPPORTUNITY IN JAPAN WILL BE EXPLAINED IN DETAIL, DURING A MANDATORY COMPREHENSIVE CHESHAM ORIENTATION SEMINAR, TO WHICH PRE-QUALIFIED ALT APPLICANTS WILL BE INVITED

**NO PLACEMENT FEE, “ADMINISTRATIVE” FEE,
OR OTHER SUCH CHARGES ARE EVER PAID BY
NEW OR SUCCESSFUL ALT APPLICANTS**

STRICT MANDATORY REQUIREMENTS:

*** Ideally you should hold a BA/BSc Diploma in the education field** (such as a Bachelor in Secondary Education, a Bachelor in Elementary Education, etc.) However, an exception will be made for other Diploma holders with current and extensive English language experience.

*** You must be living in the Philippines at the time of application and throughout the application process.** This is due to the long and intense nature of the evaluation and documentation processes involved. **Applicants who have previously worked in Japan must have done so under an appropriate visa, in strict accordance with Japanese immigration regulations and must also provide evidence to Chesham that their exit from Japan strictly complied with Japanese immigration regulations.**

Applicants must also declare, as part of their initial application, if a Japanese organization has ever applied for a Certificate of Eligibility (‘CoE’) or visa on their behalf which was subsequently never utilized, or if they have a current valid Japanese multiple-entry visa stamped in their passport.

*** You must be a fluent English speaker, with impeccable grammar, pronunciation, enunciation, projection and diction.**

Locally-accented spoken English is absolutely not acceptable, especially in a Japanese High School setting. Your English language writing skills must also be first class, especially in relation to grammar and penmanship.

*** You must be able to commit to an initial full 12-month employment contract.**

- * You must like children and be willing to work as an Assistant Language Teacher, with the confidence, self-assuredness, patience, resilience, humor, adaptability, flexibility, energy and humility that this role requires.
- * You must be flexible, with regards to school type (Elementary School, Junior High School and High School) and the number of schools to which you may be simultaneously assigned.
- * You must be flexible regarding the location of your teaching assignment, which may include isolated, island and non-urban areas, as no choice or preference will be given to any candidate regarding any assignment location, for any reason.
- * You must be very professional, in all aspects of manners, decorum, written and spoken communications and behavior. The tone of your e-mail and telephone communications with Chesham will be especially noted in this regard.
- * You must have a very clear appreciation of the importance of punctuality. This will be especially noted in your attendance at the various events taking place in Chesham, during the recruitment process.
- * You must present a very business-like appearance and demonstrate professional dress sense and impeccable grooming.
- * You must be in excellent health and be fit. A pre-employment medical examination will be required, with the priority being placed on the verified absence of TB, Hepatitis B and HIV/Aids.
- * You **must have no visible tattoos or piercings**. The simple rule is that the tattoo can **never** be seen in public, including while wearing shorts and a top - even while emptying the trash at your apartment on your day off! Piercings, other than for one pair of female earrings are also not acceptable. **If you have a tattoo or additional piercing, you must declare this to Chesham at the time of your application and a photograph may be required so that a determination of acceptance can be ascertained, before proceeding further.**

It is important to note that tattoos on hands, wrists, legs, ankles and above the neckline are absolutely not acceptable, nor is any attempt to cover such tattoos with tape, or by some other means. The removal of a visible tattoo, by laser or other means, which still leaves an outline tracing or a scar is also not acceptable.

- * You must have a good awareness and knowledge of Japan and be interested in Japanese culture and the Japanese language.
- * You must possess Japanese language ability or commit to acquiring basic Japanese language skills before departure to Japan. Evidence must be presented to Chesham before departure to Japan that you have successfully completed a Japanese language class-based course, an online course, or some clearly defined and measurable self-study program. This will either be in the form of a certificate of successful course completion or in the form of a signed statement summarizing what you have studied and what has been accomplished.
- * **You must be willing to drive a car in Japan and be a competent and confident driver of a car before departure, as a condition of your employment.** There are no guaranteed non-driving positions available. You must have possessed a Philippine non-professional driver's license (or higher) for at least three months prior to departure to Japan and you must also have lived in the Philippines for a minimum of three months (not necessarily consecutively) after securing a driver's license, to be eventually eligible to secure a Japanese driving license.

An international driving permit (IDP) will also be needed to drive in Japan, but this must only be acquired just before departure, as it is valid for only one year from the date of issue

Before you depart for Japan you must also have acquired appropriate driving experience including driving a car in heavy city traffic and on highways, unaccompanied.

Simply possessing a driver's license is not sufficient and you will need to provide written confirmation of your driving ability to Chesham before your departure to Japan.

*You will need to provide official letters from **every** educational institution you have ever attended confirming that English was the medium of instruction used in each of these institutions. The institutions will include elementary school, high school and college and the total number of years attended must add up to at least twelve.

All educational institutions, beginning with elementary school (not pre-school and/or kindergarten) must be included, even if the required twelve years are covered by less than all of the educational institutions.

These letters are required by the Japanese immigration authorities as a condition of the issuance of a Certificate of Eligibility ('CoE') - essentially the approval of your instructor visa. Chesham will provide you with the formatted letter which will be required from each of the educational institutions which you have attended and this format cannot be altered in any way. **Please note that home-schooling periods, which cannot be substantiated by the above documentation, will render an ALT application void.**

THE FOLLOWING WILL ALSO BE CONSIDERED POSITIVELY, BUT ARE NOT ACTUALLY REQUIRED:

- * A TESOL, TEFL, RSA or CELTA certification, or similar.
- * A Philippine professional teacher license.

STRICT APPLICATION PROCEDURE:

THE MANDATORY CHESHAM ALT WORD-FORMATTED RESUME, TOGETHER WITH THE INSTRUCTIONS FOR ITS COMPLETION, ARE AVAILABLE TO DOWNLOAD FROM THIS LINK:

<http://www.cheshamrecruitment.com.ph/?nav=alts>

**IF YOU FULLY MEET THE MANDATORY REQUIREMENTS
STATED ABOVE, PLEASE SUBMIT TO OUR E-MAIL ADDRESS
YOUR COMPLETED AND FULLY COMPLIANT ALT WORD
FORMATTED RESUME, **AS AN E-MAIL ATTACHMENT** AND NOT
THROUGH ANY INTERNET FACILITY, SUCH AS GOOGLE DRIVE,
DROPBOX, ETC.:**

info@cheshamrecruitment.com.ph

**IT IS ESSENTIAL THAT YOU CAREFULLY READ AND FOLLOW
THE VERY DETAILED ALT RESUME INSTRUCTIONS POSTED ON
OUR WEBSITE, BEFORE YOU SUBMIT YOUR ALT WORD-
FORMATTED RESUME**

**PLEASE DO NOT SUBMIT ANY DOCUMENTS WITH YOUR
RESUME, SUCH AS A COPY OF YOUR DIPLOMA, TRANSCRIPT
OF RECORDS, ETC. WE WILL OBTAIN THESE FROM YOU LATER**

INTERVIEW AND SELECTION PROCESS:

**IF YOU ARE INITIALLY DEEMED SUITABLE FOR THE POSITION
OF AN ALT WITH INTERAC, YOU WILL BE INVITED TO A FREE,
COMPREHENSIVE ALT ONLINE ORIENTATION SEMINAR,
CONDUCTED BY CHESHAM**

**ON SEPARATE DATES, YOU WILL ALSO UNDERGO AN ACCENT
TEST AND A WRITTEN ENGLISH LANGUAGE COMPETENCY
ASSESSMENT TEST**

**DEPENDING ON THE OUTCOME OF THESE TWO TESTS, YOU
WILL THEN UNDERTAKE A VIDEO DEMONSTRATION OF YOUR
TEACHING AND COMMUNICATION SKILLS, WHICH YOU MAY
COMPLETE AT HOME, FINALLY FOLLOWED BY A
COMPREHENSIVE ONLINE CHESHAM INTERVIEW**

**YOUR ACCENT TEST, ENGLISH LANGUAGE COMPETENCY
ASSESSMENT TEST, VIDEO DEMONSTRATION, PERSONAL
INTERVIEW AND POSITIVE PROFESSIONAL
REFERENCES WILL TOGETHER FORM THE BASIS OF A
DECISION TO OFFER YOU AN ALT POSITION**

**PLEASE NOTE THAT ONLY QUALIFIED
APPLICANTS WILL BE CONTACTED**

Chesham Recruitment Inc.

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Beware of Illegal Recruitment